

1 OWENSBORO METROPOLITAN PLANNING COMMISSION

2 SEPTEMBER 11, 2014

3 The Owensboro Metropolitan Planning Commission
4 met in regular session at 5:30 p.m. on Thursday,
5 September 11, 2014, at City Hall, Commission Chambers,
6 Owensboro, Kentucky, and the proceedings were as
7 follows:

8 MEMBERS PRESENT: Ward Pedley, Chairman
9 Fred Reeves, Vice Chairman
10 David Appleby, Secretary
11 Brian Howard, Director
12 Terra Knight, Attorney
13 Steve Frey
14 Wally Taylor
15 Larry Boswell
16 Beverly McEnroe
17 Irvin Rogers
18 Larry Moore

19 * * * * *

20 CHAIRMAN: Call the Owensboro Metropolitan
21 Planning Commission September 11, 2014 meeting to
22 order. We will begin our meeting with a prayer and
23 pledge of allegiance to the flag. Would you stand,
24 please.

25 (INVOCATION AND PLEDGE OF ALLEGIANCE.)

CHAIRMAN: I would like to welcome everyone.
Anyone wishing to speak on any item may do so. We ask
that you come to one of the podiums, state your name
and be sworn in. Please, if you will, speak into the
microphone. We have people at home that likes to

1 watch. If you don't speak into the microphone, they
2 will not understand what you're saying.

3 Commissioners, we ask you to do the same.

4 With that the first item is to consider the
5 minutes of the August 14, 2014 meeting.

6 Commissioners, you have a copy in your packet.
7 Are there any additions or corrections?

8 (NO RESPONSE)

9 CHAIRMAN: If not the chair is ready for a
10 motion.

11 MR. APPLEBY: Motion for approval.

12 CHAIRMAN: We have a motion for approval by
13 Mr. Appleby.

14 MR. FREY: Second.

15 CHAIRMAN: Second by Mr. Frey. All in favor
16 of the motion raise your right hand.

17 (ALL BOARD MEMBERS PRESENT RESPONDED AYE.)

18 CHAIRMAN: Motion carries unanimous.

19 Next item.

20 ITEM 3

21 Presentation of Fiscal Year 2014 Audit by Malcolm E.
22 Neel, III, CPA, CFE

23 MS. KNIGHT: Mr. Neel, if you would state your
24 name for record, please.

25 MR. CRAFTON: I'm actually Brian Crafton,

1 partner with Myriad CPA Group. I'm here in the place
2 of Malcolm Neel.

3 (BRIAN CRAFTON SWORN BY ATTORNEY.)

4 MR. CRAFTON: My name is Brian Crafton.
5 Partner with Myriad CPA Group.

6 You guys have an audit report as well as a
7 paper copy of the audit report. I'm going to refer
8 back to that a little bit. Some of the things that
9 I'll present on the power point will also be in there.
10 I may refer to on certain pages of the audit report
11 itself. I won't be too lengthy tonight. Try not to
12 get into all the details. Just try to hit some
13 highlights and explain maybe a few things. Then if
14 you have any questions at the end, I'll try to answer
15 those questions for you.

16 The old way, I guess, of doing an audit is not
17 to just audit the numbers of a business. It's
18 actually now we have to take more of a risk base
19 approach. So we do look at the numbers, but we kind
20 of look at the business as a whole and the environment
21 that you guys operate in and maybe try to figure out
22 where those risks are and focus in more on the risks
23 as opposed to just looking at all the numbers and
24 trying to tally everything.

25 In that risk phase audit approach, you've got

1 risk assessment that we assign. You've got good
2 control environment that you operate in. You've got
3 different activities that your organization operates
4 in. Information communication back and forth,
5 internally and externally within the organization.
6 Then, of course, you've got some monitoring as well.

7 Pervasive controls I'm not going to run
8 through all of these, but these are just some things
9 that kind of keep your intern controls in line and
10 make you more efficient. Making sure that your
11 financials are what they say they are. Establishing
12 levels of authority and what those levels may be.
13 Signing people to certain tasks. Creating fiscal safe
14 guards. Two assets. Making sure that not everybody
15 has access to maybe assets they don't need access to.
16 Who can change certain parameters. Who can change
17 certain things in your software. Who can't. Who has
18 access to certain things.

19 Then you've also got specific risk controls.
20 That's things like matching up a PO to a vendor
21 invoice. Evaluating whether you're in compliance with
22 GAAP. Reporting and resolving any exceptions that may
23 be noted in your day-to-day operations. Like bank
24 reconciliations, things like that.

25 Then your information and communication.

1 Again, that could be internally management and then it
2 also could be board to management as well. So the
3 information and how well you guys communicate that
4 information to each other.

5 Then the last piece is your monitoring. How
6 well is the board, maybe do you guys monitor the
7 management, and then again how well does management
8 monitor other employees. How well do you oversee
9 things.

10 Then the last piece, your financial statement.
11 Before I go to some of the financial records, you can
12 go straight to Page 8, if you have that independent
13 operative report in front of you.

14 The first several pages is what's called MDA.
15 I'm not going to go over that. That's something that
16 we don't prepare, but that's the management discussion
17 analysis. That's a highlight on behalf of you guys.
18 That's a highlight for a year. Kind of what I'm going
19 to do is do a little bit of highlight. I'm going to
20 skip through the first several pages.

21 If you go to Page 8, that's the independent
22 auditor's report. That independent auditor report
23 basically is an unmodified opinion. An unmodified
24 opinion is a clean opinion. So basically it is the
25 financials that were presented to us were stated

1 fairly, and we agree with them. That's the best way
2 to put it. So it's a clean audit.

3 The first page you should have in front of you
4 should be the statement of net position. Statement of
5 net position, a lot of people want to refer this also
6 as a balance sheet. I won't go through all the
7 numbers, but you can see your cash equivalent is
8 \$877,761. That's a prepaid there. Fixed assets.
9 Depreciation, which puts you total assets of 933,558.
10 If you go down to the liability section, your accrued
11 expenses, the only thing I was going to note there,
12 that's basically your vacation and sick time that has
13 been earned, but has not been used for the year. That
14 could have been built up over time.

15 Then the net position portion of it, that's
16 invested in capital assets. That's just basically a
17 difference between your assets and accumulated
18 depreciation. Then the other two sections down there,
19 that's kind of the best way to put it, it's like the
20 equity of the organization. So that will tie back to
21 your total assets of 933,558.

22 Flip to the next one here, Statement of
23 Activities. A lot of people like to refer this as a
24 profit and loss statement. They usually are very
25 interested in a statement like this.

1 Total expenses for the year for the Planning
2 Commission were \$1,254,136. You had a total program
3 revenues, and I'll get to the different revenue
4 section, but you've got total revenues of 804,341,
5 which puts you at a deficit of 449,795. Then we go in
6 and consider the other revenues, and you've got
7 revenues coming from Owensboro, Daviess County and
8 then Whitesville. That's what that intergovernmental
9 is, and that's 379,995. You've got a couple of other
10 positives there; disposal assets and miscellaneous
11 income. Get you the total revenue of 394,516. In
12 addition to the to 804,341 will put you into a
13 negative position for the year of 55,279. So that net
14 position last year was 877,968. That will take into
15 account the \$55,000 deficit. Put you at 822,689.
16 That number ties into the previous page that we just
17 looked at, that net position.

18 The next slide we're going to look at, the
19 balance sheet, but this is governmental funds. We're
20 required to present in two separate ways. We just
21 looked at the balance sheet just a second ago. This
22 is also another balance sheet, but governmental
23 activities. You don't report the fixed assets and
24 depreciation. In governmental activities, they just
25 expense everything out and they don't look at an asset

1 as a resource that holds future value. So if you buy
2 an asset and governmental the way we present here, he
3 just expenses it off as if it is an asset. The other
4 way that we just looked at, and that's taking a net
5 position. We actually show that. So that's the only
6 difference between this report and the statement of
7 net position. You will see on there there's no fixed
8 assets. There's no accumulated depreciation. So
9 total net assets are 892,055. Again, your total
10 liability and fund balance are 892,055. So there's
11 not much difference there. The only difference are
12 lack of fixed assets.

13 The next slide I'm not going to go over that
14 slide yet. If you go to Page 13 on the audit report.
15 This isn't on the power point.

16 That's a reconciliation, a balance sheet of
17 government funds. It's a statement of net position.
18 That is basically taking into account the difference
19 between the two that I just referred to. So you've
20 got 781,186. The difference between your fixed assets
21 and your accumulated depreciation is 51,503. If you
22 add that to 781, you're going to get 822,689. That
23 number again ties back to Page 11, the audit report,
24 which is your statement of activities. So it will tie
25 into that last net position number.

1 The next page is Page 14 of the audit report.
2 On the slide, this is just a breakdown of your
3 revenues and expenditures. As you can see again, most
4 of this was shown in a previous slide, but this is a
5 way to break it down. Your fee revenue 804. Your
6 intergovernmental 379. That's the bulk of your
7 revenues. Then your total expenses equals 1.262.
8 That gets you to 63,847. Again, this is expensing out
9 any assets that may have been purchased during the
10 year.

11 That will get you to a fund balance of
12 845,033. The previous year you take into that
13 negative 63,000. That will get you a fund balance at
14 the end of the year of 781,186. Again, that ties to
15 Page 12 which is your fund balance total. So all I
16 did there was just present two different ways.

17 The next slide up here I'm not going to
18 present yet. You can go to Page 16 on your audit
19 report. All this is a reconciliation again. So your
20 63,000 we just looked at, the difference between an
21 8,568 is the difference between if you expense out
22 your assets that you purchased during a year and what
23 the depreciation would be for the year, the difference
24 would be 8,568. So that number tie back in to 55,279,
25 and again that ties to Page 11 which is your change in

1 your net positio. That's basically your net loss for
2 the year. So that is just a reconciliation, again,
3 between the two ways to report.

4 The next page is Page 16, Fiduciary Funds.
5 This is money and cash that is used for deposits and
6 stuff like that from the homebuilders. So this is not
7 money that commission actually uses as operations.
8 This is money that's being held. What we're required
9 to report. So 282,819. That should be Page 17 of the
10 audit report. To get back to that 282 number, there's
11 your revenues, 151,855 for the year. You had some
12 expenses, a little over 75,000. So you had a positive
13 change of \$86,043 in that fiduciary fund. Taking to
14 the last year ending balance get you back to 282,819
15 cash balance of fiduciary funds.

16 I have a couple of graphs here just as a
17 comparison. This is just a breakdown. If you can see
18 those on your screens, they're just showing some
19 revenue. You can see the breakdown of where your
20 revenue comes from. Obviously issue general fees and
21 your governmental, your two biggest ones. Then you've
22 got an expense breakdown. You can see the percentages
23 there, which the majority of that is going to be
24 personnel, employees benefits, the next, and then your
25 the other is administrative expenses.

1 Again, just another bar graph kind of showing
2 you where you are from year to year on your breakdown
3 of your fee revenue only. Not intergovernmental, but
4 the revenue. So I'll state the big year in 2011, it's
5 been pretty consistent from year to year out after
6 that.

7 Then your intergovernmental revenues, the
8 money that's contributed on behalf of the three
9 governments. Again, pretty consistent between all
10 three of the organizations.

11 Then expense trend analysis again. Pretty
12 consistent for all five years that we're showing
13 you're reporting on.

14 Some people like to see little bar graphs and
15 colors so throw it in there might catch people's
16 attention. Just another way to report.

17 On Page 18 of the audit report, it's not on
18 the slide, is the notes to the financial statements.
19 I won't go through the notes to the financial
20 statements at all. I generally don't. The way that I
21 described the notes of the financial statements are
22 anybody that knows anything about an organization
23 should be able to pick up the notes of a financial
24 statements and kind of get an idea of what this
25 organization is about, how they run, any of the detail

1 that you might not see in the report that kind of
2 gives you a heads up on how this organization runs.
3 Anything that you pretty much want to know about the
4 organization is probably going to be highlighted back
5 here. This is kind of little bit more detail and
6 behind some of the numbers and the organization
7 itself.

8 We have two standard letters that we're
9 required to give. It's basically a management letter.
10 If there's anything that we need to know, any
11 deficiencies, material weaknesses, we're required to
12 report those. When we did the audit, we didn't note
13 any deficiencies or material weaknesses that we're
14 required to report. If I did, it would have reported
15 on there. So I won't say anything else other than
16 that. Everything was good.

17 Then we've got another standard letter that
18 there we're required to report on. Kind of run down
19 through there. If there's communications, those
20 charge to government, we didn't have those. If there
21 were any significant audit findings, there were none.
22 There were any difficulties in performing the audit,
23 there were none. Disagreements with management, there
24 were none. Consultation with other accountants, if we
25 got into a situation we weren't aware of or I need to

1 ask questions or any other additional audit findings
2 that we needed to note. Again, there were none.

3 The only other thing that I would report on,
4 there's a couple of more pieces of information in the
5 audit report is stuff that I won't go over tonight.
6 The last piece is the report on the internal control.
7 Basically that just says we go back in internal
8 control. We don't do an audit. We're not performing
9 an opinion on internal control, but we are going
10 through and looking and seeing how you guys operate.
11 What your internal control looks like and note any
12 deficiencies and weaknesses. Again, there were none
13 to note.

14 Very clean organization. Very effectively
15 run. Financials are in really good shape. It's a
16 very clean audit.

17 I've got nothing else to report tonight. If
18 you guys have any questions, I'll be glad to try to
19 entertain any questions.

20 CHAIRMAN: I have no questions. Seems like it
21 was very well done.

22 Commissioners, do you have any questions or
23 comments?

24 MR. BOSWELL: Just one question.

25 On your Page 16, your ongoing deposit, that,

1 as I understand it, is not included on Page 14, Fund
2 Balance End of Year.

3 MR. CRAFTON: That's correct.

4 MR. BOSWELL: Thank you.

5 CHAIRMAN: Anyone else?

6 MR. HOWARD: Since that question was asked,
7 I'll just clarify. What that is, the homebuilders
8 deposit, it doesn't have anything to do with Owensboro
9 Homebuilders Association. Basically that's an account
10 that when we get sureties on a major subdivision for
11 streets, sidewalks, sewer and water mains, we hold
12 those for six months, two years or three years,
13 depending on what the public improvement is. At the
14 end of that time we transfer it to the city or county
15 engineer. It's just a safe keeping place for any of
16 those moneys that come in. I thought I would just
17 clarify that.

18 CHAIRMAN: Any other comments or questions?

19 (NO RESPONSE)

20 CHAIRMAN: Thank you, sir. Very well done.

21 MR. CRAFTON: Thank you very much. Appreciate
22 you allowing me to come here and present this. Thank
23 you.

24 CHAIRMAN: Next item, please.

25 -----

1 GENERAL BUSINESS

2 Zoning Changes

3 ITEM 4

4 Portion of 2500, 2620 Old Henderson Road, 0.323 acres
5 Consider zoning change: From I-1 Light Industrial to
6 B-4 General Business
Applicant: West Parrish Plaza, LLC; City of Owensboro
c/o Utility Commission

7 MR. HOWARD: Mr. Chairman, I'll just note that
8 the rezonings heard will become final 21 days after
9 the meeting unless an appeal is filed. If an appeal
10 is filed, we will forward the record to the
11 appropriate legislative body for them to take final
12 action. The appeal forms should be on the back table,
13 in our office and on our website.

14 MS. KNIGHT: Please state your name for the
15 record.

16 MS. EVANS: Melissa Evans.

17 (MELISSA EVANS SWORN BY ATTORNEY.)

18 PLANNING STAFF RECOMMENDATION

19 The Planning Staff recommends approval subject
20 to the conditions and findings of fact that follow:

21 CONDITIONS:

22 1. Approval of a Minor Subdivision Plat
23 consolidating the portions of the subject properties
24 with the properties to the south.

25 FINDINGS OF FACT:

1 1. Staff recommends approval because the
2 proposal is in compliance with the community's adopted
3 Comprehensive Plan;

4 2. The subject property is located in a
5 Business Plan Area where general business uses are
6 appropriate in limited locations;

7 3. The proposed use as commercial conforms to
8 the criteria for nonresidential development;

9 4. The proposal is a logical expansion of
10 existing B-4 General Business zoning to the south and
11 east; and,

12 5. At 0.323 acres, the proposal does not
13 significantly increase the extent general business
14 zoning in the vicinity and should not overburden the
15 capacity of roadways and other necessary urban
16 services that are available in the affected area.

17 MS. EVANS: We would like to enter the Staff
18 Report into the record as Exhibit A.

19 CHAIRMAN: Is there anyone here representing
20 the applicant?

21 MR. KAMUF: Yes, Mr. Chairman. Charles Kamuf.

22 CHAIRMAN: Anyone have any comments or
23 questions of the applicant?

24 (NO RESPONSE)

25 CHAIRMAN: Commissioners, do you have any

1 comments or questions?

2 (NO RESPONSE)

3 CHAIRMAN: Mr. Kamuf, do you have anything
4 further?

5 MR. KAMUF: No.

6 CHAIRMAN: Chair is ready for a motion.

7 MR. APPLEBY: Motion for approval based on the
8 Staff Recommendation with the single condition of a
9 Minor Subdivision Plat consolidating the portions of
10 the subject properties with the properties to the
11 south, and the Findings of Fact 1 through 5.

12 CHAIRMAN: We have a motion for approval by
13 Mr. Appleby.

14 MR. ROGERS: Second.

15 CHAIRMAN: Second by Mr. Rogers. Comments or
16 questions on the motion?

17 (NO RESPONSE)

18 CHAIRMAN: All in favor of the motion raise
19 your right hand.

20 (ALL BOARD MEMBERS PRESENT RESPONDED AYE.)

21 CHAIRMAN: Motion carries unanimous.

22 Major Subdivision Preliminary Plats

23 ITEM 5

24 Honeysuckle Estates, 20.931 acres
25 Consider approval of major subdivision preliminary
plat.

1 Applicant: Honeysuckle, LLC

2 MR. HOWARD: Mr. Chairman, this plat comes
3 before you. It has been reviewed by the Planning
4 Staff and Engineering Staff. It's found to be in
5 order. It meets the requirements of the subdivision
6 regulations comprehensive plan and it's ready for your
7 consideration.

8 CHAIRMAN: Anyone here have any comments or
9 questions on this application?

10 (NO RESPONSE)

11 CHAIRMAN: If not the chair is ready for a
12 motion.

13 MR. MOORE: Mr. Chairman, move to approve.

14 MR. BOSWELL: Second.

15 CHAIRMAN: We have a motion for approval by
16 Mr. Moore and a second by Mr. Boswell. Comments or
17 questions on the motion?

18 (NO RESPONSE)

19 CHAIRMAN: All in favor of the motion raise
20 your right hand.

21 (ALL BOARD MEMBERS PRESENT RESPONDED AYE.)

22 CHAIRMAN: Motion carries unanimous.

23 Next item, please.

24 Related Item:

25 ITEM 5A

1 4587, 4621, 4655, 4689 Honeysuckle Lane, 20.931 acres
2 Consider approval of minor subdivision plat.
3 Applicant: Honeysuckle, LLC

4 MR. HOWARD: Again, Mr. Chairman, this plan
5 has been reviewed by the Planning Staff and
6 Engineering Staff. It's found to be in order. There
7 are a couple of road frontage lots along Honeysuckle
8 Lane that don't meet the 3 to 1 requirement and that's
9 why it's been brought before you for consideration,
10 but with the plan that's in place we would recommend
11 that you consider it for approval.

12 CHAIRMAN: Anyone have any comments or
13 questions on this application.

14 (NO RESPONSE)

15 CHAIRMAN: Commissioners, do you have any
16 comments or questions?

17 (NO RESPONSE)

18 CHAIRMAN: If not the chair is ready for a
19 motion.

20 MR. APPLEBY: Motion for approval.

21 CHAIRMAN: We have a motion for approval by
22 Mr. Appleby.

23 MR. FREY: Second.

24 CHAIRMAN: Second by Mr. Frey. Comments or
25 questions on the motion?

(NO RESPONSE)

1 CHAIRMAN: All in favor of the motion raise
2 your right hand.

3 (ALL BOARD MEMBERS PRESENT RESPONDED AYE.)

4 CHAIRMAN: Motion carries unanimous.
5 Next item, please.

6 MR. ROGERS: Mr. Chairman, I need to
7 disqualify myself on the next item.

8 CHAIRMAN: So noted.

9 Minor Subdivision Plats

10 ITEM 6

11 6593 Deserter Creek Road, 1.123 acres
12 Consider approval of minor subdivision plat.
13 Applicant: Michael Ray and Karen Knott

14 MR. HOWARD: Mr. Chairman, this plat comes
15 before you as an exception to the subdivision
16 regulations. It is creating a lot with limited road
17 frontage and a larger site in the back for residential
18 purposes. They have placed notes on the plat that
19 limits the further subdivision of the property. It
20 does meet the subdivision regulations, and they're
21 also taking an existing lot that's there and basically
22 reconfiguring it. So they're not actually increasing
23 the number of buildable lots in the vicinity. So with
24 that we would recommend you consider it for approval.

25 CHAIRMAN: Anyone have any comments or
questions on this item?

1 (NO RESPONSE)

2 CHAIRMAN: Commissioners?

3 (NO RESPONSE)

4 MR. APPLEBY: Motion for approval.

5 MR. REEVES: Second.

6 CHAIRMAN: We have a motion for approval by
7 Mr. Appleby and a second by Mr. Reeves. Comments or
8 questions on the motion?

9 (NO RESPONSE)

10 CHAIRMAN: All in favor of the motion raise
11 your right hand.

12 (ALL BOARD MEMBERS PRESENT - WITH THE
13 DISQUALIFICATION OF MR. ROGERS - RESPONDED AYE.)

14 CHAIRMAN: Motion carries unanimous.

15 Next item, please.

16 ITEM 7

17 8825 Short Station Road, 4.343 acres
18 Consider approval of minor subdivision plat
19 Applicant: Clint & Emily McManaway; Lanham Farms, LLC
20 co/o Anthony J. Lanham

21 MR. HOWARD: Mr. Chairman, this plat comes
22 before you as an exception to the 3 to 1 requirement
23 of the subdivision regulations. Again, there's an
24 existing lot here. They're increasing the size of it
25 to add some additional acreage to the property.
They're not trying to maximize the number of building

1 lots on the site. So we would recommend that you
2 consider it for approval.

3 CHAIRMAN: Anyone have any comments or
4 questions on this item?

5 (NO RESPONSE)

6 CHAIRMAN: Commissioners?

7 (NO RESPONSE)

8 CHAIRMAN: The chair is ready for a motion.

9 MR. BOSWELL: Motion for approval.

10 MR. APPLEBY: Second.

11 CHAIRMAN: We have a motion for approval by
12 Mr. Boswell and a second by Mr. Appleby. Comments or
13 questions on the motion?

14 (NO RESPONSE)

15 CHAIRMAN: All in favor of the motion raise
16 your right hand.

17 (ALL BOARD MEMBERS PRESENT RESPONDED AYE.)

18 CHAIRMAN: Motion carries unanimous.

19 -----

20 NEW BUSINESS

21 ITEM 8

22 Consider approval of August 2014 financial statements

23 MR. HOWARD: Mr. Chairman, the commission was
24 mailed a copy of the financial statements last week.
25 They've had an opportunity to look over those. Be

1 glad to answer any questions that you might have.

2 CHAIRMAN: Anyone have any comments or
3 questions on the financial statement?

4 (NO RESPONSE)

5 CHAIRMAN: If not the chair is ready for a
6 motion.

7 MR. REEVES: Motion that the financial
8 statement be filed for audit.

9 CHAIRMAN: We have for approval Mr. Reeves.

10 MR. APPLEBY: Second.

11 CHAIRMAN: Second by Mr. Appleby. Any
12 comments or questions on the motion?

13 (NO RESPONSE)

14 CHAIRMAN: All in favor of the motion raise
15 your right hand.

16 (ALL BOARD MEMBERS PRESENT RESPONDED AYE.)

17 CHAIRMAN: Motion carries unanimous.

18 Next item.

19 ITEM 9

20 Comments by the Chairman

21 CHAIRMAN: Commissioners, back when we were
22 doing the work sessions, the mayor's committee, if you
23 remember, we talked about having quarterly work
24 sessions. It was agreed, general agreement that we
25 should do that. I have talked with John K., he's not

1 here tonight, about maybe we should go ahead and do
2 that because that's something we brought up. Pretty
3 well agreed we would do. So the financial quarter of
4 the year would be the October meeting. It was agreed
5 that we would do that just immediately prior to our
6 regular meeting. It would probably take 30 to 45
7 minutes. It's my suggestion that we do that at the
8 October meeting. Everyone, if possible, show up about
9 a quarter till 5. It will take 30 to 45 minutes would
10 be adequate. That will give Mr. Howard an opportunity
11 to give us an idea, present any ideas he has of what
12 he's got coming. If he gets any comments or
13 suggestions from the commissioners, that might be
14 helpful for him because he is our new director. I'm
15 sure he's got some ideas he would like to present.
16 Maybe we have ideas we like to give him. I don't
17 think we need a motion.

18 MS. KNIGHT: We don't need a motion or
19 approval. It will need to be noticed for the time.

20 CHAIRMAN: Any comments and questions on that
21 issue?

22 MR. BOSWELL: Just a quick question. Do we
23 need to have an agenda as well for that meeting?

24 CHAIRMAN: It will be on the October agenda.

25 MS. KNIGHT: That's fine.

1 CHAIRMAN: We need someone to make a motion.

2 MR. APPLEBY: I don't think we need a motion.

3 We just need to have a public notice time of the
4 meeting.

5 MS. KNIGHT: That's correct.

6 CHAIRMAN: It's my understanding the chairman
7 can set those meetings.

8 MS. KNIGHT: Yes. Absolutely.

9 CHAIRMAN: It will be on the agenda. The
10 October meeting we will have a work session beginning
11 quarter till 5. That's basically all I have.

12 ITEM 10

13 Comments by the Planning Commissioners

14 CHAIRMAN: Any commissioners have any other
15 comments or questions?

16 (NO RESPONSE)

17 ITEM 11

18 Comments by the Director

19 CHAIRMAN: Mr. Howard, do you have any
20 comments?

21 MR. HOWARD: I'll just make a brief comment.

22 First, say thank you. It's been a pleasure to
23 serve here at the first meeting.

24 Last month I indicated that since we are a
25 couple of planners down that we would be advertising

1 for planners. We did a public notice and advertised.
2 We received a lot of good applicants. We're in the
3 process of doing some interviews in the near future
4 and hopefully have a selection or two to make
5 sometimes soon. Just an update on that. That's the
6 only comment I have for you.

7 CHAIRMAN: If there's no other comments, we
8 need a motion for adjournment.

9 MR. FREY: Motion to adjourn.

10 CHAIRMAN: We have a motion to adjourn by Mr.
11 Frey.

12 MR. APPLEBY: Second.

13 CHAIRMAN: Second by Mr. Appleby. All in
14 favor of the motion raise your right hand.

15 (ALL BOARD MEMBERS PRESENT RESPONDED AYE.)

16 CHAIRMAN: We are adjourned.

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16 WITNESS my hand and notary seal on this the
17 30th day of September, 2014.

23 COMMISSION EXPIRES: DECEMBER 16, 2014

24 COUNTY OF RESIDENCE: DAVIESS COUNTY, KENTUCKY

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