

**ROUTING REQUEST:**

- 1  City Engineering
- 2  Jim Mischel
- 3 \_\_\_\_\_
- 4 \_\_\_\_\_
- 5 \_\_\_\_\_

<b>Address, Zone</b>	
1	Address
2	Zone
3	Surrounding zones
4	FIRM zone                      1st floor elev (ft)
Comments, Initials	
<b>Access</b>	
1	Spacing between public and private access points
2	Angle
3	Curb return radii
4	Driveway throat cross-sections
5	Channelization, medial & marginal
6	Length, width, taper of turn bays
7	Sight distances
8	Sidewalks
Comments, Initials	
<b>Parking, Circulation</b>	
1	Vehicle-vehicle, vehicle-pedestrian conflict points
2	Sight distances
3	Channelization
4	Delineation, width of internal circulation paths
5	Potential for high-speed movements in parking areas
6	Convenience of parking areas in relation to building
7	entrances
8	Parking dimensions & number
9	Location of wheel stops, curbs in front of parking stalls
10	Pedestrian circulation between building entrances, parking
11	areas
12	Fire lanes
13	Access to trash dumpsters
14	Location of delivery docks, loading areas
15	Visibility of obstructions: end islands, barriers, light posts
16	Delineation of edge of development from adjacent streets
Comments, Initials	

<b>Landscaping, Signs</b>
1 Location, type of landscaping
2 Vehicular use area landscaping
3 Perimeter landscaping from adjacent properties
4 Interior landscaping
5 Delineation of landscape easements
6 Sign locations
7 Sign dimensions
Comments, Initials
<b>Drainage, Sewers</b>
1 Conceptual surface drainage controls
2 Storm sewer plan
3 Storm water retention
4 Spot elevations
5 Sanitary sewer plan
6 Sewer & drainage easements
Comments, Initials
<b>Lot Status</b>
1 Legal lot of record
2 Lot division or consolidation (if necessary)
3 Existing, proposed utility easements
Comments, Initials
<b>Building Status</b>
1 Buildings: location, size, height, arrangement, use
2 Building setbacks
3 Location of fire hydrants
Comments, Initials
<b>Other</b>
Comments, Initials